

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Draft Street Trading Policy	
Directorate: Regeneration and Environment	Service area: Community Safety and Street Scene
Lead person: Alan Pogorzelec	Contact: Alan Pogorzelec
Is this a:	
<input checked="" type="checkbox"/> Strategy / Policy	<input type="checkbox"/> Service / Function <input type="checkbox"/> Other
If other, please specify	

2. Please provide a brief description of what you are screening
<p>We are recommending that Cabinet approve a period of consultation on the following:</p> <ul style="list-style-type: none"> • adoption of legislation that will allow the Council to regulate street trading, and • approval of a draft street trading policy. <p>This screening assessment is limited to this recommendation.</p>

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	X	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	X	
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		X
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		X
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

We have tried to consider the impact that the policy and adoption of the legislation would have on those that will be affected by the policy. This includes current traders, members of the public and local businesses. We have done this by applying the draft policy requirements and framework to those traders that we are aware of that currently undertake an element of street trading, and also thought about the likely impact of this on local businesses and residents.

There is no empirical data that we can use as part of this assessment, however we will be undertaking a full equality analysis following the consultation that is carried out (subject to the approval of Cabinet).

- **Key findings**

The policy have an impact on local businesses, current traders and members of the public. Although we expect that this impact will be a positive for residents and local businesses (by ensuring fairness and a more effective regulatory framework), we accept that those traders that currently undertake an element of street trading may consider that they are adversely affected by the proposal as they are now subject to regulation that they previously would not have been.

The proposal to undertaken consultation on a policy may result in concern from all of those that would be affected by the policy and regulatory framework should it be introduced.

As we only have limited information regarding those traders that currently undertake street trading, and those that use their services, it cannot be said with certainty that there will not be an impact on any person that has a protected characteristic. We should therefore be mindful of this when carrying out the consultation and ensure that this is taken into consideration by Cabinet when making the final decision with regard to the adoption of the policy and regulatory framework.

- **Actions**

1. We should undertake comprehensive consultation prior to any further decision being made in relation to the formal adoption of the policy and Schedule 4.

Appendix 2

<p>2. The consultation must include consultation with groups representing those that share a protected characteristic.</p> <p>3. This information should inform a full equality analysis that will be carried out in advance of any final decision being made by Cabinet / Council.</p>	
Date to scope and plan your Equality Analysis:	1/8/2026 (following completion of the consultation)
Date to complete your Equality Analysis:	1/9/2026
Lead person for your Equality Analysis (Include name and job title):	Alan Pogorzelec (Licensing Manager)

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Andrew Bramidge	Executive Director (Regeneration and Environment)	24/4/26
Councillor John Williams	Cabinet Member for Transport, Jobs and the Local Economy.	21/4/26

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	14/4/26
Report title and date	Draft Street Trading Policy
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Cabinet – 6 th July 2026
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	22/4/2026